



Republic of the Philippines  
Office of the Solicitor General  
**Request for Quotation**

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No. \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: December 26, 2024  
Quotation #: PS 024-12-229 (EPA2025)  
ABC: \_\_\_\_\_

Sir/Madam:  
Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**JESSICA L. CASTRO**  
CAO, Administrative Division

**To be filled-out by Supplier:**

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	<p><b>Procurement of:</b> <b>SERVICE PROVIDER TO CONDUCT DRUG TESTING TO OSG EMPLOYEES/PERSONNEL</b></p> <p>General Specifications: Specifications: Drug Testing should be for five parameters: Methamphetamine, Tetrahydrocannabinol, Ecstasy, Cocaine and Opiates</p> <p>Estimated No. of kits: 900 kits Venue of Testing: OSG, Makati City OSG will shoulder the transportation and meals/snacks of service provider</p> <p>Contract Duration: January to December 2025 Schedule will be provided by authorized representative of PADC</p> <p><b>Service Provider must maintain confidentiality on schedule, results, and other pertinent information.</b></p> <p><i>Note: Quantity may vary based on the actual test conducted. Payment will be based on actual test conducted and subject for billing (Bank to Bank).</i></p> <p><b>(Price Vat-Included)</b></p>	900	kits		

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

**NOTE.**

- Please quote within \_\_\_ days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - Mayor's / Business Permit;
  - PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - Notarized Omnibus Sworn Statement is required; (for SVP with ABC of Php 50,000.00 and above)
  - Income / Business Tax Return is required; (for SVP with ABC of Php 500,000.00 and above)
  - Updated Tax Clearance Certificate
  - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,  
I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

**ANGELITO E. FRIAS / SONNY S. BERMEDEZ / PAOLO MIGUEL U. TORIO**  
SIGNATURE OF CANVASSER

**For more information, you may contact us:**

Tel: (02) 8836-3314, (02) 8988-1674 loc 777  
Telefax: (02) 8813-1174

**Please send your quotation to:**

[rfq.osgprocurement@gmail.com](mailto:rfq.osgprocurement@gmail.com) / [osg.procurement@yahoo.com](mailto:osg.procurement@yahoo.com)